

# Riverstone Community Alliance

Executive Director Report | June 2026  
June 1 - June 30, 2026

SAMPLE REPORT  
Fictional data - illustration only

OPERATING RUNWAY 4.5 months total • 1.7 months unrestricted • average monthly spend \$32,717

|                                                             |                                                      |                                                       |                                                     |
|-------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------|-----------------------------------------------------|
| CHECKING BALANCE<br><b>\$148,320</b><br>as of June 30, 2026 | REVENUE - JUNE<br><b>\$40,250</b><br>budget \$35,800 | EXPENSES - JUNE<br><b>\$36,130</b><br>budget \$37,500 | YTD NET INCOME<br><b>\$18,300</b><br>budget \$3,500 |
|-------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------|-----------------------------------------------------|

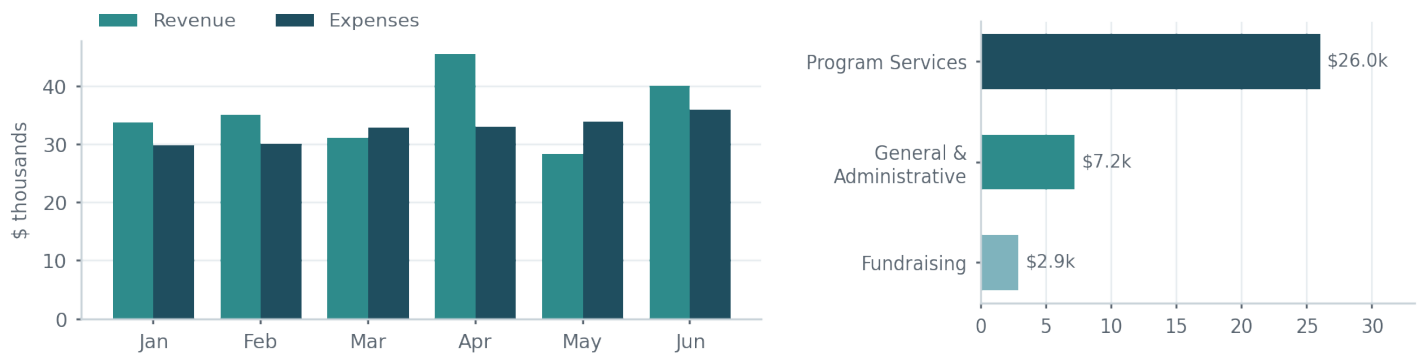
## Notes on the Month

REVENUE. June revenue of \$40,250 came in \$4,450 over budget. Restricted grant revenue of \$24,000 reflects the Hartwell capacity-building award (\$14,000) and the second Blue Ridge installment (\$10,000). Individual giving of \$6,840 is steady month over month. Program service fees remain modest at \$1,910.

EXPENSES. Total expense of \$36,130 finished \$1,370 under budget. Program supplies (\$920 favorable) and travel (\$420 favorable) drove the variance; both are timing rather than savings, and supply purchases are expected to catch up in July. Year to date, expenses of \$196,300 are \$5,200 under budget against revenue running \$9,600 ahead, producing YTD net income of \$18,300.

## Revenue vs. Expenses and Functional Allocation

Jan - Jun 2026



## Budget vs. Actual - Expense Detail

June 2026

| ACCOUNT                  | ACTUAL   | BUDGET   | VARIANCE |
|--------------------------|----------|----------|----------|
| Salaries & Wages         | \$21,400 | \$21,000 | (\$400)  |
| Payroll Taxes & Benefits | \$4,910  | \$5,100  | \$190    |
| Professional Fees        | \$2,150  | \$2,000  | (\$150)  |
| Program Supplies         | \$3,280  | \$4,200  | \$920    |
| Occupancy                | \$1,850  | \$1,850  | \$0      |
| Insurance                | \$640    | \$650    | \$10     |
| Technology & Software    | \$720    | \$800    | \$80     |
| Travel & Mileage         | \$480    | \$900    | \$420    |
| Marketing & Outreach     | \$390    | \$700    | \$310    |
| Other Operating          | \$310    | \$300    | (\$10)   |
| Total Expenses           | \$36,130 | \$37,500 | \$1,370  |

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Executive Director Report | June 2026  
Trend, grants, operating fund and outlook

## SAMPLE REPORT

Fictional data - illustration only

### Month-over-Month Trend

| MONTH                    | REVENUE   | EXPENSES  | NET       |
|--------------------------|-----------|-----------|-----------|
| Mar 2026                 | \$31,180  | \$32,940  | (\$1,760) |
| Apr 2026                 | \$45,620  | \$33,110  | \$12,510  |
| May 2026                 | \$28,470  | \$34,050  | (\$5,580) |
| Jun 2026                 | \$40,250  | \$36,130  | \$4,120   |
| Year to date (Jan - Jun) | \$214,600 | \$196,300 | \$18,300  |

### Balance Sheet Comparison

|                                     | MAY 31, 2026 | JUN 30, 2026 | CHANGE  |
|-------------------------------------|--------------|--------------|---------|
| Checking                            | \$144,200    | \$148,320    | \$4,120 |
| Prepaid Expenses                    | \$6,450      | \$6,450      | \$0     |
| Total Assets                        | \$150,650    | \$154,770    | \$4,120 |
| Accounts Payable                    | \$4,900      | \$4,180      | (\$720) |
| Payroll Liabilities                 | \$8,520      | \$9,240      | \$720   |
| Net Assets - Unrestricted           |              | \$49,470     |         |
| Net Assets - Temporarily Restricted |              | \$91,880     |         |
| Total Net Assets                    | \$137,230    | \$141,350    | \$4,120 |

### Grant Portfolio Detail

50% of period elapsed

| GRANT                                             | AWARD     | SPENT YTD | % SPENT | ENDS     | STATUS      |
|---------------------------------------------------|-----------|-----------|---------|----------|-------------|
| Youth Leadership — Ridgeway Family Foundation     | \$60,000  | \$22,450  | 37%     | Dec 2026 | On track    |
| Mental Health Access — Blue Ridge Community Trust | \$35,000  | \$14,820  | 42%     | Dec 2026 | On track    |
| Rural Outreach — Corbin Foundation                | \$20,000  | \$13,960  | 70%     | Sep 2026 | Monitor     |
| Creative Futures — State Arts Council             | \$25,000  | \$6,290   | 25%     | Dec 2026 | On track    |
| Capacity Building — Hartwell Fund                 | \$24,000  | \$0       | 0%      | Jun 2027 | Not started |
| Totals                                            | \$164,000 | \$57,520  |         |          |             |

### Unrestricted Operating Fund

June 2026

#### INCOME

|                                        |          |
|----------------------------------------|----------|
| Contributions - Individuals            | \$6,840  |
| Contributions - Corporate & Foundation | \$3,500  |
| Grant Revenue - Unrestricted           | \$4,000  |
| Program Service Fees                   | \$1,910  |
| Total                                  | \$16,250 |

#### COSTS (excluding payroll)

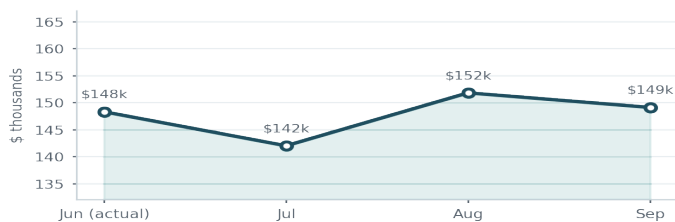
|                       |         |
|-----------------------|---------|
| Professional Fees     | \$2,150 |
| Occupancy             | \$1,850 |
| Technology & Software | \$720   |
| Insurance             | \$640   |
| Travel & Mileage      | \$480   |
| Marketing & Outreach  | \$390   |
| Other Operating       | \$310   |
| Total                 | \$6,540 |

Net unrestricted operating result for June 2026: \$9,710

Costs exclude payroll to avoid double-counting with the functional expense table.

### Three-Month Cash Outlook

Projection, not a commitment



|                                                                                                |                  |
|------------------------------------------------------------------------------------------------|------------------|
| <b>Jul 2026</b><br>In \$29,500 / Out \$35,800. Summer program peak; no scheduled grant draws   | <b>\$142,020</b> |
| <b>Aug 2026</b><br>In \$44,000 / Out \$34,200. Ridgeway Q3 draw of \$20,000 expected           | <b>\$151,820</b> |
| <b>Sep 2026</b><br>In \$31,200 / Out \$33,900. Fall appeal launches; receipts lag into October | <b>\$149,120</b> |